

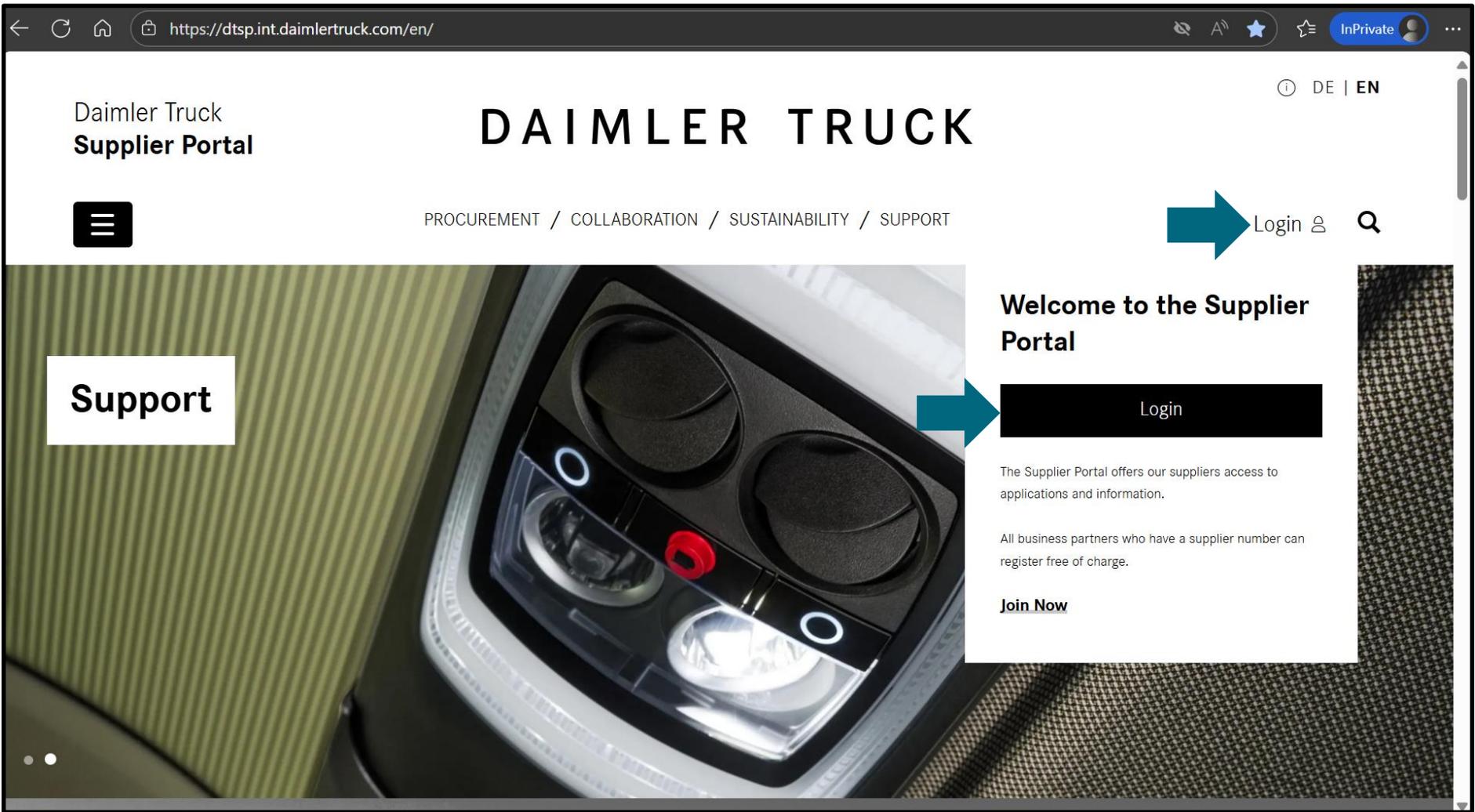
# DAIMLER TRUCK

## How to Add Additional Organizations to Your Existing User ID

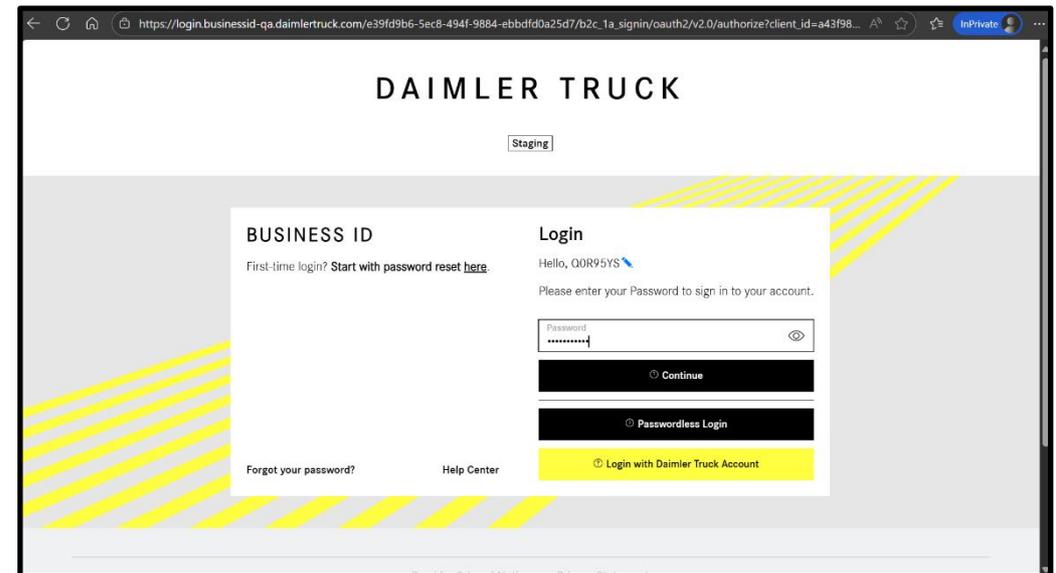
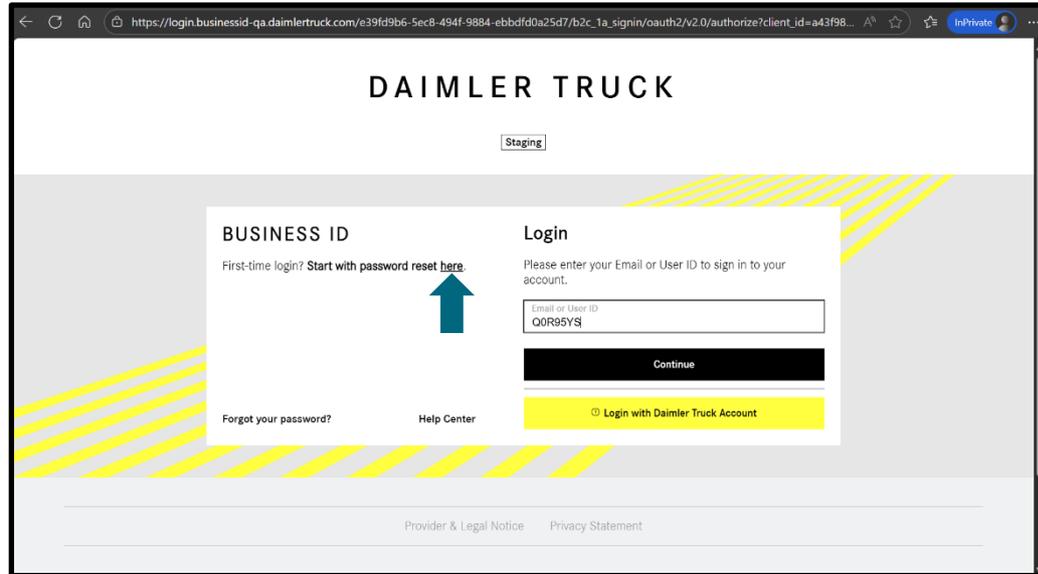


**Step 1:** Access the Daimler Truck Supplier Portal using the URL below and click **"Login"**.

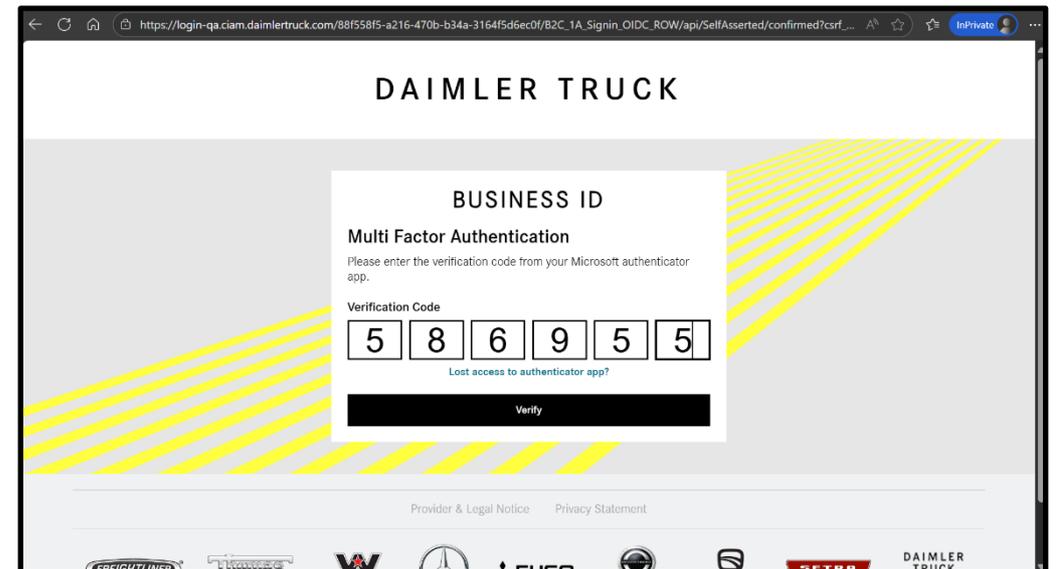
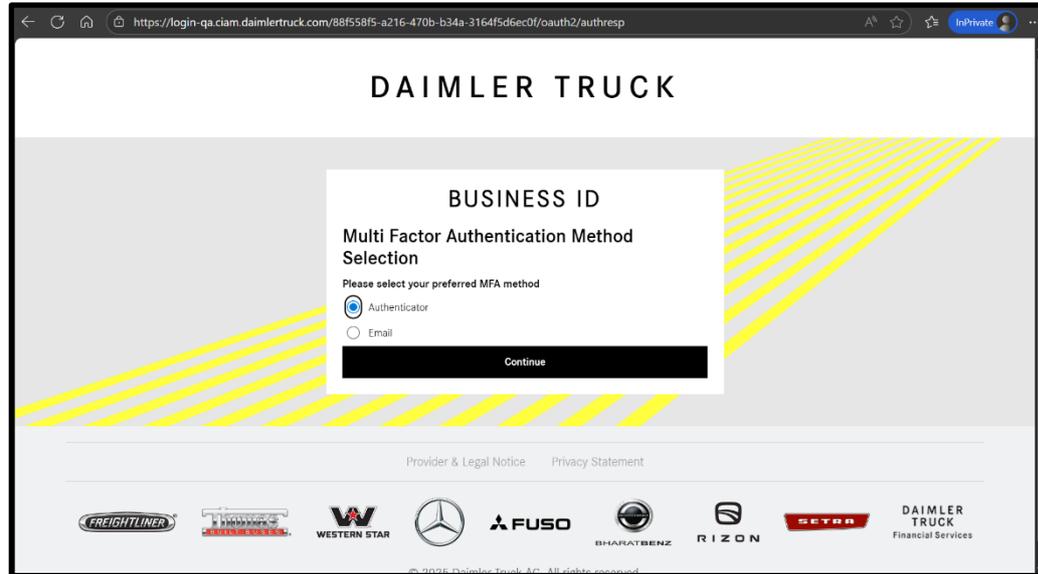
URL: <https://supplier.daimlertruck.com>



**Step 2:** If you're logging in for the first time, click on option shown below to reset your password. Otherwise, enter your login credentials to proceed.



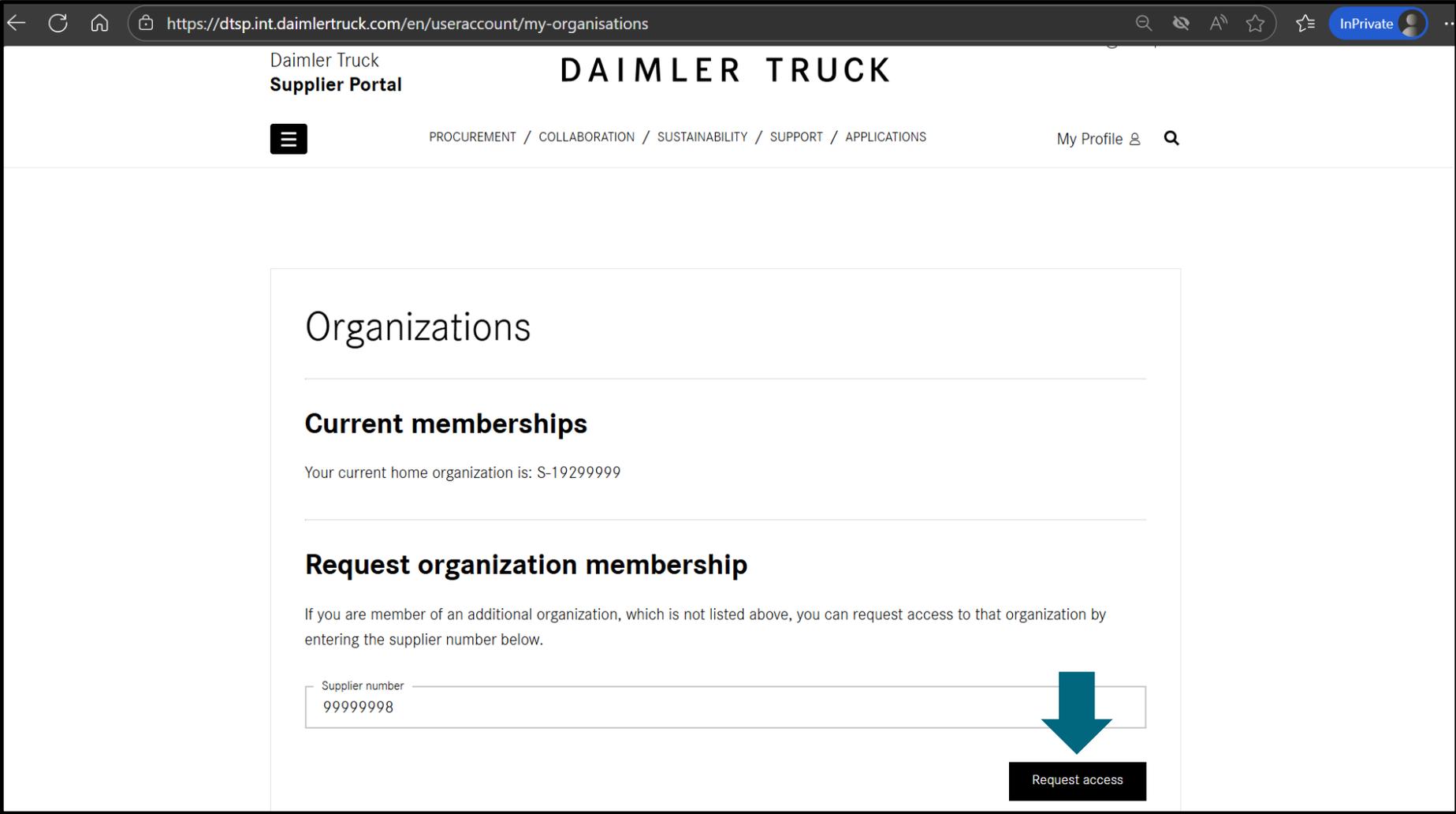
**Step 3:** Choose your preferred MFA method (email or authenticator) and complete the authentication process.



**Step 4:** Navigate to "My Profile" and select the "My Organizations" tab.

The screenshot shows the Daimler Truck Supplier Portal interface. At the top, the header includes the Daimler Truck logo and the text "DAIMLER TRUCK". Below the header, there is a navigation menu with options: "PROCUREMENT / COLLABORATION / SUSTAINABILITY / SUPPORT / APPLICATIONS". A blue arrow points from the "APPLICATIONS" menu item to the "My Profile" link in the top right corner. The "My Profile" dropdown menu is open, showing a list of options: "My Portal Manager", "My organisations", "Edit my profile", "Delete my profile", "Change my password", and "Apply as Portal Manager". A second blue arrow points from the "My organisations" option to the "Your applications" section. The "Your applications" section features a search bar with the text "Search for applications" and a dropdown menu showing the "SELECTED ORGANIZATION S-19299999". Below the search bar, there are several application cards, including "DTNA Applications", "DocMaster", "SWAN Landing", "SDB-T", and "PuSh ED Truck".

**Step 5:** Enter the Supplier Number you wish to associate with your existing account and click **"Request Access."**



**Step 6:** Once your request is successfully submitted, reach out to the relevant Portal Manager/Org Admin to approve the addition of the supplier number to your account.

